LTCS BEST PRACTICE CATALOG SUBMISSION

Project Title: 1370 Resource Manual (resource for 1370 sponsors)

Function Category:

[X] **PATIENT-FOCUSED**	[ ] **ORGANIZATION**	[ ] **STRUCTURES**

Sub-category(s): Care of the Patient   **Heading: Planning**

Contact Person: **Debbie Vargues, ASH Unit Supervisor, Unit 8**

Telephone Number: 805-468-3396

Hospital: Atascadero State Hospital

The following items are available regarding this Best Practice:

[ ]	[ ]	[ ]	[X]
Photographs	**Video Tape**	**Drawings**	**Manual**

1. **SELECTION OF PROJECT/PROCESS AREA** (Describe how and why your team selected this project/process area for improvement.):

    Staff who work with 1370s have a need comprehensive knowledge about the 1370 commitment code, the related forensic issues and the respective treatment process.

2. **UNDERSTANDING EXISTING CONDITION WHICH NEEDS IMPROVEMENT** (Describe the relationship of your project to your goals for improvement, and describe current process performance.):

    There is a great deal of information that staff need to learn, it was scattered in different places and in different formats, and it had the possibility of being taught inconsistently depending on the teacher.

3. **ANALYSIS**   (Describe how the problem was analyzed.):

The 1370 Process Management Team addressed the treatment needs of the patient and training needs of the staff and identified the gaps in the processes.

4. **IMPLEMENTATION**   (Describe your implementation of the solution.):

QAT developed a resource manual in a 3 ring binder. Printed them and gave them to each staff member who served as a sponsor for a 1370 patient.

5. **RESULTS**   (Demonstrate that an improvement has occurred as a result of the project/process area implementation.):

The staff training is more consistent, The training information is more comprehensive, better informed sponsors = better informed patients, there is more efficient patient movement though the 1370 program. 'Length of Stay' has decreased for those patients who complete the treatment process where the manual is used.

6. **LEARNING**   (Describe what the team learned and how they used those lessons to continuously improve the success of this Best Practice.):

This 'standardized manual' approach may be beneficial in educating staff about the treatment of other commitment codes.